

TWIC[®] Quick Reference Card

- **What is TWIC?**

TWIC is a common identification credential for all personnel requiring unescorted access to secure areas of MTSA-regulated facilities and vessels and all mariners holding Coast Guard-issued credentials. TSA will issue workers a tamper-resistant “Smart Card” containing the worker’s biometric (fingerprint template) to allow for a positive link between the card and the individual.

- **Why should I pre-enroll?**

Applicants are encouraged to pre-enroll to save applicant time at the enrollment center. The pre-enrollment process will allow you to submit much of the necessary biographic information before enrolling, select the enrollment center of your choice to complete enrollment, and schedule an appointment at an enrollment center to mitigate waiting in line.

- **How do I pre-enroll?**

Pre-enrollment is available online by visiting <http://twicinformation.tsa.dhs.gov>.

- **What documents do I need to enroll?**

For required documentation, visit <http://twicinformation.tsa.dhs.gov>, click the “FAQs” tab and select the “What documents do I need to enroll?” question.

- **How can I make an appointment for enrollment?**

Enrollment appointments can either be made online or via the TWIC Help Desk. To make an appointment on-line, an applicant must first pre-enroll. If pre-enrolling on the website, an applicant may use his/her address to search for nearby enrollment centers and set an appointment time for the location of his/her choice. The Help Desk (1-866-DHS-TWIC) can also assist with setting an appointment time at the enrollment center of his/her choice. Note: the ability to pre-enroll is only available on-line; workers cannot pre-enroll via the Help Desk.

- **How much will a TWIC cost?**

The fee for a TWIC card is \$129.75, and the credential is valid for five years. Those who hold a valid MMD; MML issued after January 13, 2006; HME; or a FAST card may pay a reduced fee of \$105.25. Those applicants choosing to pay the reduced fee must present an MML, MMD, HME, or FAST card at the time of enrollment. If the reduced fee is paid, the TWIC expiration date will be 5 years from the date of the supporting MML, MMD, HME, or FAST card.

- **What are the methods of payment?**

Payment must be made with money order, certified/cashier's check, corporate check, or credit card (Visa or MasterCard only). Checks should be made payable to Lockheed Martin.

- **How can I check the status of my TWIC card?**

Visit <http://twicinformation.tsa.dhs.gov> and click on the “Check Card Status/Schedule Card Pickup” link.

- **What is the TWIC card renewal process?**

The renewal process consists of the same steps as the original enrollment process (optional pre-enrollment, in-person enrollment, and card activation). These steps are required since a security threat assessment is required on all applicants, confirming they still meet eligibility requirements.

- **How much does a renewal TWIC card cost?**

Renewal TWIC cards cost the same amount as the original (\$129.75) and are valid for five years. Individuals with comparable credentials (e.g., MML/MMD, FAST, HME) are eligible for a reduced-fee TWIC (\$105.25). For individuals who pay the reduced fee, the expiration date of their TWIC will be five years from the date listed on the credential associated with the comparable security threat assessment.