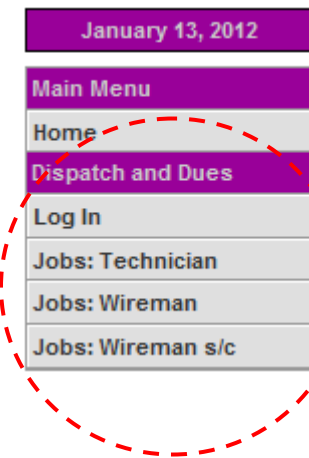


The new On-Line Referral Page is located at <https://members.ibew76.org>

VIEW UPCOMMING JOBS

Anyone can view upcoming jobs on the On-Line Referral Page from 5:00PM until 7:00AM the day of dispatch

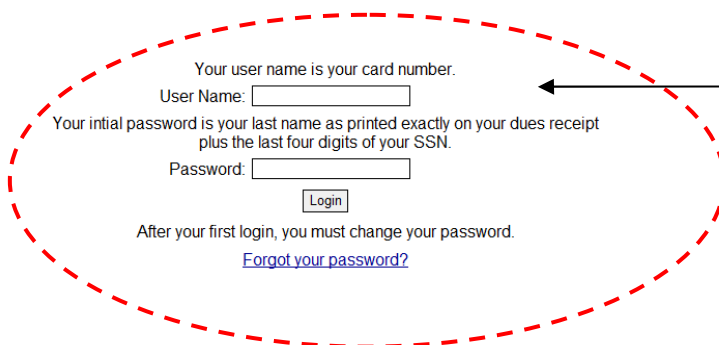


- Only Job Classifications with open job requests will be displayed.
- In this example there are open calls for **Journey Techs, Wireman Long Calls**
- And **Wireman Short Calls**
- To view all open jobs in that classification simple click on the appropriate job classification button.

LOGON

When you logon to the on-line referral page you can:

- View and update your personal information such as mailing address, phone number and email address
- View your dues information
- See what books you are registered on
- See your registration number, relative position number and how many people are registered on that book.
- Resign the out of work list
- View your work history
- View upcoming jobs
- Individuals registered on Book 1 can also submit on-line bids.

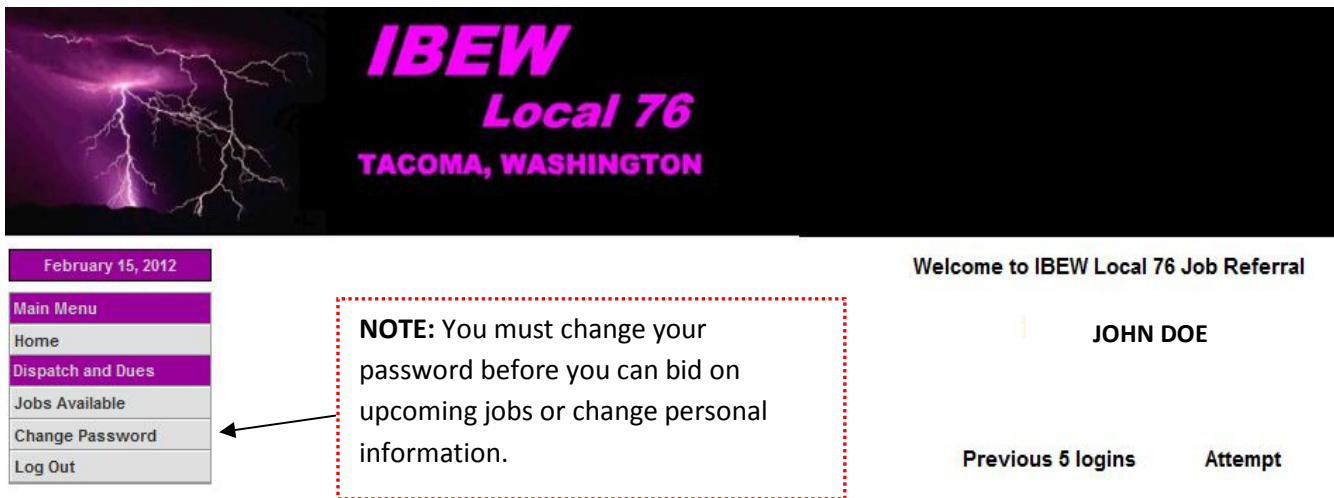


Your **User Name** will be you IBEW Card number.

Your **initial password** will be your last name (as printed on your dues receipt) plus the last four digits of your SSN.

INITIAL LOGON

Menu options are limited; you can only view available jobs, change your password and log out of the web page.



February 15, 2012

IBEW
Local 76
TACOMA, WASHINGTON

Welcome to IBEW Local 76 Job Referral

JOHN DOE

Previous 5 logins Attempt

NOTE: You must change your password before you can bid on upcoming jobs or change personal information.

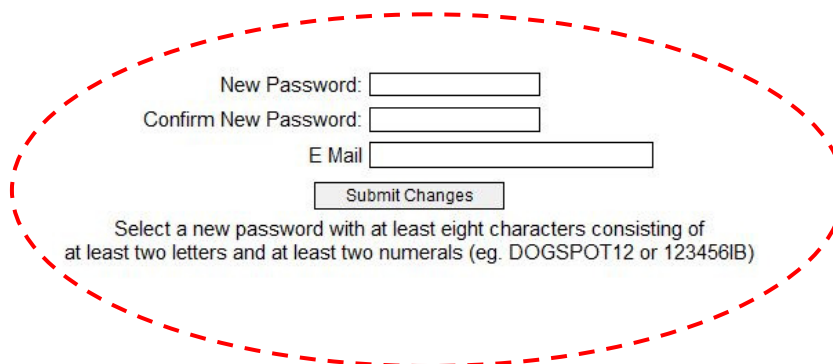
Main Menu

- Home
- Dispatch and Dues
- Jobs Available
- Change Password
- Log Out

Change Password

Your **new password** must be 8 characters long, and it must contain 2 letters and 2 numbers.

NOTE: An E-Mail address is also required



New Password:

Confirm New Password:

E Mail

Select a new password with at least eight characters consisting of at least two letters and at least two numerals (eg. DOGSPOT12 or 123456IB)

Forgot Your Password

If you forget your password, click on the “**Forgot your password**” link at the bottom of the LOGON screen.

Your user name is your card number.

User Name:

Your initial password is your last name as printed exactly on your dues receipt plus the last four digits of your SSN.

Password:

After your first login, you must change your password.

[Forgot your password?](#)


Enter your email address and click on the “**Request**” button. You will be notified of the change by email; and your password will be reset back to your last name and the last 4 digits of your SSN. **NOTE:** You need to change your password again after you log back on to the On-Line Referral page

Request a new password.

Email

ADDITIONAL LOGONS AFTER PASSWORD CHANGE

Additional menu options are now available.



IBEW
Local 76
TACOMA, WASHINGTON

January 13, 2012

Main Menu

- Home
- Dispatch and Dues**
- Personal Info
- Registration Info / Resign
- Jobs: Technician
- Jobs: Wireman
- Jobs: Wireman s/c
- Job History
- Change Password
- Log Out

Welcome to IBEW Local 76 TEST Job Referral


JOHN DOE

NOTE: If you are current registered on an “out of work list” or book you will be resigned each time you successfully login to on-line referral page.

Previous 5 logins	Attempt
12/29/2011 2:47:33 PM	Successful
12/29/2011 2:47:14 PM	Failed
12/29/2011 2:46:49 PM	Failed
12/28/2011 3:35:36 PM	Successful
12/27/2011 4:40:04 PM	Successful

PERSONAL INFO

You can update your address, phone number and e-mail address



January 25, 2012

Main Menu

Home

Dispatch and Dues

Personal Info

Registration Info / Resign

Job History

Change Password

Log Out

Current Information for John Doe

Address: 1234 North Union

Address 2:

City: TACOMA

State: WA

Zip: 98409

Home Phone: (253) 475-1190

Cell Phone:

E Mail: JDoe@gmail.com

Submit Changes

Local: 0076 Basic Paid Thru: 05/2012
Working: No Working Paid Thru: 12/2011

Current dues information is displayed at the bottom of the web page.

REGISTRATION INFO

Select the “**Registration Info**” button to see what Books you are registered on, your registration number, the last resign date, your position number and the total number of

Main Menu

Home

Dispatch and Dues

Personal Info

Registration Info / Resign

Jobs: Technician

Jobs: Wireman

Jobs: Wireman s/c

Job History

Change Password

Log Out

Registration information for JOHN DOE

Status: UNEMPLOYED

Registered on the following book(s):


Book	Pos #	Reg #	Checkmarks	Book Count	Reg Date	Last Resign Date
RESIDENTIAL(3)	25	250		25	01/13/12	01/13/12
WIREMAN(1)	369	5046		369	01/13/12	01/13/12
WIREMAN S/C(1)	368	5131		368	01/13/12	01/13/12

Resign/Rereg

If click on the “Resign/Rereg” button a resign confirmation will be emailed to you.

VIEWING JOBS

- Only Job Classifications with open job requests will be displayed.
- In this example there are open calls for **Journey Techs, Wireman Long Calls**
- And **Wireman Short Calls**
- To view all open jobs in that classification simple click on the appropriate job classification button.



January 13, 2012

Main Menu

Home

Dispatch and Dues

Personal Info

Registration Info / Resign

Jobs: Technician

Jobs: Wireman

Jobs: Wireman s/c

Job History

Change Password


Log Out

Jobs available on Book WIREMAN as of 1/13/2012 4:38:10 PM

Click on a job to view details. Click on header to sort.
[View All Details](#)

Employer	City	Start Date	Short Call	Bid Order
FOX ELECTRIC COMPANY	LACEY	1/16/2012	No	<input type="button" value="▼"/>

You have a choice of a **List** view or a **Detail** view



January 13, 2012

Main Menu

Home

Dispatch and Dues

Personal Info

Registration Info / Resign

Jobs: Technician

Jobs: Wireman

Jobs: Wireman s/c

Job History

Change Password

Log Out

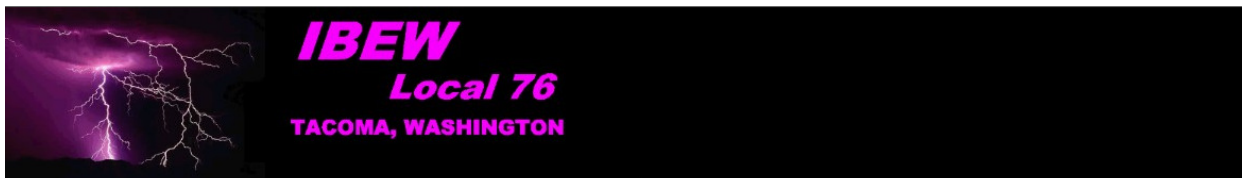
Jobs available on Book WIREMAN as of 1/13/2012 4:38:53 PM

Click on a job to view details. Click on header to sort.
[View List Only](#)

Employer	City	Start Date	Short Call	Bid Order
FOX ELECTRIC COMPANY	LACEY	1/16/2012	No	<input type="button" value="▼"/>

Reqst: 2 Hr Wage: \$34.13 Skills: Wireman Journeyman
Start: 07:00 am Duration: Test Job Offer Only
Region: THURSTON CO Check: Yes Conditions: ELEC License Required
Report to: JOB Short Call: No
Location: HAWKES PRAIRIE BLDG K
Notes: NOTE: THIS IS NOT A REAL JOB OFFER, IT IS ONLY A TEST

BIDDING ON JOBS



January 3, 2012
Main Menu
Home
Dispatch and Dues
Personal Info
Registration Info / Resign
Jobs: Technician
Jobs: Wireman
Job History
Change Password
Log Out

Click on the Wireman link to view all Wireman jobs.

Jobs available on Book WIREMAN as of 1/3/2012 2:30:25 PM

Click on a job to view details. Click on header to sort.

[View All Details](#)

Employer	City	Start Date	Short Call	Bid Order
FOX ELECTRIC COMPANY LACEY	LACEY	1/4/2012	No	1
FOX ELECTRIC COMPANY FIFE	FIFE	1/4/2012	No	

[Submit Prefs](#)

To submit a job bid simple rank each job that you wish to bid on. Select the black triangle under the “**Bid Order**” Menu and place a 1 next to your first preference, a 2 next to your second preference and so on. The Bid Order numbers will correspond to the number of open jobs in that category. If there are four jobs available then there will be a blank (for no bid) followed by the numbers 1, 2, 3, and 4. If you select a number and wish to change it, simple select a new number, or select the blank to cancel that job bid.

- You do not need to rank each job, only the ones you wish to bid on.
 - The bid order does not have to be sequential (1, 3 and 4 is acceptable)
 - Each job must have a unique ranking (you can't have two jobs ranked #1)
- IMPORTANT:** After you are done ranking your jobs, be sure and select the “**Submit Prefs**” button to post your job bid. An email confirming your bid/s will automatically be sent to your email.
 - In the example shown above, this person only bid on the Fox Electric Lacey job.
 - You can login and change any bid up until 7:00AM the morning of dispatch.

Keep in mind when placing bids, that Short Calls will be dispatched first followed by Long Calls.

NOTE: If you do not see the bid order and drop down box, then you are either not logged in, have not changed your password or not registered on that out of work list.